



BANGKO SENTRAL NG PILIPINAS

OFFICE OF THE DEPUTY GOVERNOR SUPERVISION AND EXAMINATION SECTOR

MEMORANDUM NO. M-2011- 064

To : ALL BANKS

Subject : Guidelines on the Electronic Submission of the Report on Compliance with the Mandatory Agri-Agra Credit under R.A. No. 10000 and the updated FRP report

Pursuant to Circular No. 736 dated 20 July 2011 and Memorandum No. M-2011-052 dated 16 September 2011 on the Amendments to Prudential Reports Relative to the Implementation of the Mandatory Agrarian Reform and Agricultural Credit under R.A. No. 10000, the following guidelines on the electronic submission of the new Agri-Agra report and the updated FRP report shall be observed:

Agri-Agra Submission Guidelines

1. The new Agri-Agra report shall take effect starting the reporting period ending 31 December 2011 pursuant to Section 3 of Memorandum No. M-2011-052.
2. The prescribed data entry template of the new Agri-Agra report can be accessed at <http://www.bsp.gov.ph/frp/templates>.
3. Banks shall electronically submit the prescribed data entry template of the new Agri-Agra report within 15 banking days from reference quarter. The corresponding scanned Control Prooflist (CP) of the new Agri-Agra report (Annex A) in a compressed/zipped file, duly notarized and signed by the authorized official of the reporting bank shall be electronically submitted together with the new Agri-Agra report within the said deadline using the following prescribed filenames:

Control Prooflist	Filename
Cover Page	Coverpage-AGRA-ddmmccyy.pdf
Agri-Agra Report Selected Accounts	Selectedaccounts-AGRA-ddmmccyy.pdf

where ddmmccyy is the reference period (e.g. 31dec2011).

4. The data entry template of the new Agri-Agra report along with the scanned CP shall be submitted electronically to the following prescribed e-mail addresses:

E-mail Address	Type of Reporting Bank
<u>sdckb-agra@bsp.gov.ph</u>	Universal/Commercial Banks (U/KBs)
<u>sdctb-agra@bsp.gov.ph</u>	Thrift Banks (TBs)
<u>sdcrb-agra@bsp.gov.ph</u>	Rural/Cooperative Banks (R/CBs)

using the following required format for the subject:

"AGRA<bankname>,<reference period>", e.g.,:

To : sdckb-agra@bsp.gov.ph
cc :
Subject : AGRA<bankname>, 31 December 2011

5. Banks that are unable to electronically transmit the data entry template of the new Agri-Agra report can submit said template in CD together with the corresponding CP through messengerial or postal services within the prescribed deadline to:

The Director
Supervisory Data Center (SDC)
Bangko Sentral ng Pilipinas
16th Floor, Multi-Storey Building
BSP Complex, A. Mabini Street
Malate, Manila 1004

6. The prescribed data entry templates for the new Agri-Agra report and other relevant attachments are also available upon request at the BSP-SDC.
7. Late and/or erroneous reporting of the new Agri-Agra report shall be subject to penalties prescribed under Subsection X192.2 of the Manual of Regulations for Banks for Category A-3 report.

FRP Submission Guidelines

1. The updated FRP data entry templates (both solo and consolidated basis), the updated Simplified FRP data entry templates and the corresponding prescribed database file structure incorporating the amendments on Agri-Agra can be accessed at <http://www.bsp.gov.ph/frp/templates> or requested from the BSP-SDC.
2. The updated FRP/Simplified FRP shall be adopted starting with the reporting period ending 31 December 2011 pursuant to Section 3 of Memorandum No. M-2011-052.

3. Consistent with the existing FRP submission guidelines, the updated FRP/Simplified FRP data entry templates shall continue to be submitted electronically to the following prescribed e-mail addresses:

E-mail Address	Type of Reporting Bank
sdckb-frp@bsp.gov.ph	Universal/Commercial Banks (U/KBs)
sdctb-frp@bsp.gov.ph	Thrift Banks (TBs)
sdcrb-frp@bsp.gov.ph	Rural/Cooperative Banks (R/CBs)

4. Banks shall electronically transmit the scanned Control Prooflist (CP) of the updated FRP/Simplified FRP in a compressed/zipped file, duly notarized and signed by the authorized official of the reporting bank to the above e-mail address within the required submission deadline using the following prescribed filenames:

Control Prooflist	Filename
Cover Page	Coverpage-FRP-ddmmccyy.pdf
Balance Sheet Accounts page 1	BS1-FRP-ddmmccyy.pdf
Balance Sheet Accounts page 2	BS2-FRP-ddmmccyy.pdf
Income Statement Accounts page 1	IS1-FRP-ddmmccyy.pdf
Income Statement Accounts page 2	IS2-FRP-ddmmccyy.pdf

where ddmmccyy is the reference period (e.g. 31dec2011).

5. Penalties for late and/or erroneous reporting of the FRP as provided for under existing regulations shall continue to apply.

For compliance.


NESTOR A. ESPENILLA, JR.
 Deputy Governor

15 December 2011

Deadline

: 15 banking days after end of
reference quarter (solo/conso basis)

Submission : Original copy to Supervisory Data
Center (SDC)

**FOR UNIVERSAL BANKS/COMMERCIAL BANKS/THRIFT BANKS/RURAL/COOPERATIVE
BANKS**
(as may be applicable)

Name of Bank

Address

REPORT ON COMPLIANCE WITH THE MANDATORY AGRI AGRA CREDIT

(Indicate if for Solo Basis or Consolidated Basis)

As of _____

REPUBLIC OF THE PHILIPPINES)
_____) S.S.

I solemnly swear that all matters set forth in this report and all its supporting schedules
are true and correct, to the best of my knowledge and belief.

Signature of President/Senior/
Executive Vice-President
Over Printed Name

SUBSCRIBED AND SWORN TO BEFORE ME this ___ day of _____,
20 __, affiant exhibiting to me his/her Community Tax Certificate No. _____
issued at _____ on _____.

NOTARY PUBLIC
Until December 31, 20 ____
PTR No. _____
Place _____

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

Deadline : 15 banking days after end of reference quarter

Submission: Original copy to Supervisory Data Center (SDC)

Name of Bank

Address

As of _____

AGRI AGRA REPORT - SELECTED ACCOUNTS

CONTROL PROOFLIST

Details	Account Code	Parent Bank		
		Amount on Date of Report	Amount on 20 April 2010	Increase/ (Decrease)
A. Total Loanable Funds Generated				
1. Net Amount - Deposit Liabilities	295150000000000000			0.00
2. Net Amount - Bills Payable	295201000000000000			0.00
3. Net Amount - Bonds Payable	295201500500000000			0.00
4. Redeemable Preferred Shares	220250000000000000			0.00
5. Unsecured Subordinated Debt	295202000000000000			0.00
6. Total Capital Accounts - Net	395000000000000000			0.00
7. Total Bank's Funds	005000000000000000	0.00	0.00	0.00
8. Total Deductions	065050000000000000			0.00
9. Total Loanable Funds Generated	095050000000000000	0.00	0.00	0.00

Details	Account Code	Parent	Total Subsidiary Bank/s	Total
A. Total Loanable Funds Generated	095050000000000000			0.00
B. Minimum Amount Required to be Allocated for:				
1. Agrarian Reform	095050000000000001			0.00
2. Other Agricultural Credit	095050000000000002			0.00
C. Compliance with Prescribed Allocation for Agrarian				
1. Amount of Compliance	095050000000100001	0.00	0.00	0.00
a. Direct Compliance	095050000000110001			0.00
b. Alternative Compliance	095050000000120001			0.00
2. Excess/(Deficiency)	095050000000210001	0.00	0.00	0.00
3. Excess Compliance of a Bank/Banks Used by Another Bank/Other Banks	095050000000220001			0.00
4. Excess/Deficiency in Agrarian Reform Credit	095050000000230001	0.00	0.00	0.00
5. Excess Compliance with Agrarian Reform Credit Utilized for Agricultural Credit ^{3/}	095050000000240001			0.00
6. Total Compliance with the Agrarian Reform	095050000000200001	0.00	0.00	0.00
7. Percentage of Compliance with the Agrarian Reform Credit	095050000000300001	#DIV/0!	#DIV/0!	#DIV/0!
D. Compliance with Prescribed Allocation for Other				
1. Amount of Compliance	095050000000100002	0.00	0.00	0.00
a. Direct Compliance	095050000000110002			0.00
b. Alternative Compliance	095050000000120002			0.00
2. Excess/(Deficiency)	095050000000210002	0.00	0.00	0.00
3. Excess Compliance with Agrarian Reform Credit Utilized for Agricultural Credit ^{4/}	095050000000240002			0.00
4. Excess/Deficiency in Agricultural Credit	095050000000230002	0.00	0.00	0.00
5. Excess Compliance of a Bank/Banks Used by Another Bank/Other Banks	095050000000220002			0.00
6. Total Compliance with the Other Agricultural Credit	095050000000200002	0.00	0.00	0.00
7. Percentage of Compliance with the Other Agricultural Credit	095050000000300002	#DIV/0!	#DIV/0!	#DIV/0!