



BANGKO SENTRAL NG PILIPINAS
OFFICE OF THE DEPUTY GOVERNOR
FINANCIAL SUPERVISION SECTOR

MEMORANDUM NO. M-2018-028

**To : ALL UNIVERSAL AND COMMERCIAL BANKS (UKBs) AND THEIR
SUBSIDIARY BANKS AND NON-BANKS WITH QUASI BANKING
FUNCTIONS (NBQBs)**

**Subject : Guidelines on the Electronic Submission of the BASEL III Net Stable
Funding Ratio (NSFR) Report**

In line with BSP Circular No. 1007 dated 06 June 2018 on the Implementing Guidelines on the adoption of the Basel III Framework on Liquidity Standards - Net Stable Funding Ratio (NSFR), the following guidelines shall be observed for the quarterly submission of the NSFR Report during the observation period beginning reporting quarter ending 30 September 2018:

1. The prescribed Data Entry Template (DET) and the corresponding Control Prooflist (CP) of the NSFR Report can be downloaded from http://www.bsp.gov.ph/SES/reporting_templates or requested directly from the BSP-Supervisory Data Center (SDC).
2. The DET together with the scanned CP in Portable Document Format (PDF) duly certified and signed by the authorized official of the reporting BSP Supervised Financial Institution (BSFI) shall be electronically submitted within 30 banking days from end of reference quarter to the following e-mail addresses:

Type of Institution	E-mail Address
Universal and Commercial Banks	sdckb-nsfr@bsp.gov.ph
Thrift Banks	sdctb-nsfr@bsp.gov.ph
Rural and Cooperative Banks	sdcrb-nsfr@bsp.gov.ph
Non-Banks with Quasi Banking Function	sdcnbqb-nsfr@bsp.gov.ph

using the prescribed format for the subject, as follows:

"NSFR <BSFI Name>, <Reference Period>", as illustrated below

To : sdckb-nsfr@bsp.gov.ph
Subject : NSFR *BSFI Name*, 30 September 2018

and using the following prescribed file names and file formats:

File	File Name	File Format
DET for solo basis	NSFR-solo	xls
DET for consolidated basis	NSFR-conso	xls
CP for solo basis	NSFR-solo-control prooflist	pdf
CP for consolidated basis	NSFR-conso-control prooflist	pdf

3. Only one (1) DET and its corresponding CP should be submitted for each applicable reporting period. Submissions containing more than one (1) DET and one (1) CP will automatically be rejected and considered non-compliant with the BSP reporting standards. Likewise, submissions without the required CP shall be considered non-compliant with the BSP reporting standards.
4. The submission guidelines for the NSFR Report after the observation period shall be covered by a separate issuance.
5. BSFIs that are unable to transmit electronically can submit the DET and its accompanying scanned CP in compact disc (CD) or any portable storage device (e.g., USB flash drive) through messengerial or postal services within the prescribed deadline to:

The Officer-In-Charge
Supervisory Data Center (SDC)
Bangko Sentral ng Pilipinas
11th Floor, Multi-Storey Building
BSP Complex, A. Mabini Street, Malate
1004 Manila

6. In accordance with BSP Memorandum No. M-2017-028 dated 11 September 2017, only electronic submissions originating from officially registered e-mail address/es of the BSFIs shall be recognized and accepted by the SDC. Same registered e-mail address/es shall be used by the SDC in electronically acknowledging the submitted report and transmitting the corresponding validation results.
7. Report submissions that do not conform to the above prescribed procedures shall not be accepted and thus, considered unsubmitted. It likewise follows that only the files prescribed by the BSP for the report shall be accepted as compliant with the existing reportorial requirements subject to validation and applicable penalties for erroneous, delayed and/or unsubmitted reporting.

For compliance.


CHUCHI G. FONACIER
Deputy Governor

 October 2018