

**GUIDE IN FILLING UP THE ANNEX “A”
LIST OF ALL RETAIL GASOLINE STATIONS**

I. BUSINESS NAME / FRANCHISE NAME

- REGISTERED OWNER OR CO-OWNER WHO OWNS THE LOCATIONS

II. ADDRESS

- COMPLETE ADDRESS (i.e., HOUSE/BLOCK/LOT NO, STREET, SUBDIVISION /VILLAGE, BARANGAY, CITY, MUNICIPALITY, PROVINCE)

III. TAX IDENTIFICATION NUMBER (TIN)

IV. STATUS

- ACTIVE / IN-ACTIVE / UNDER-CONSTRUCTION / CLOSED

V. TYPE

- OWNERS/WHOLESALERS/RETAILERS/DEALERS/TRADERS

VI. SUPPLIER

VII. START OPERATION

- MONTH/DAY/YEAR (MM/DD/YYYY)

VIII. DATE OF LAST OPERATION

- MONTH/DAY/YEAR (MM/DD/YYYY)
- NOTE: PUT N/A IF STILL OPERATING

IX. CONTACT PERSON/S

X. CONTACT NUMBER/S

XI. REGISTERED/UNREGISTERED

- PUT A (✓) IF REGISTERED RETAIL GASOLINE STATION
- PUT A (X) IF UNREGISTERED RETAIL GASOLINE STATION