



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM
Order No. 003
Series of 2023

TO : ALL HEADS AND EMPLOYEES WITH PLANTILLA POSITIONS
OF BBOI, BIO, BICTO, BDI, AND OSC
Office of the Chief Minister
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : SPMS ORIENTATION

DATE : RAJAB 05, 1444 AH | JANUARY 27, 2023

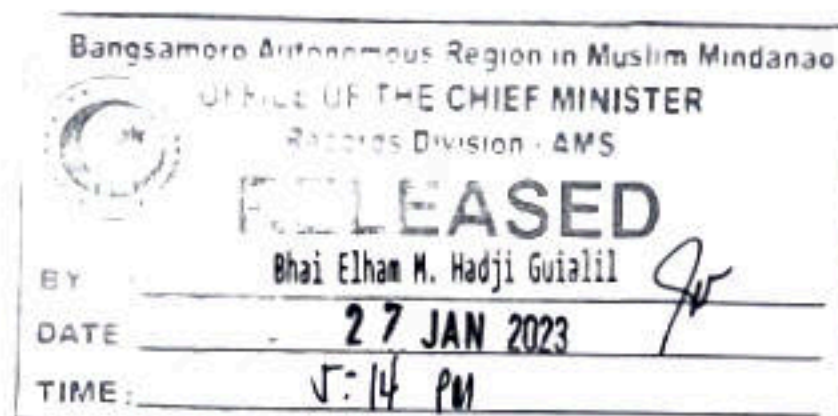
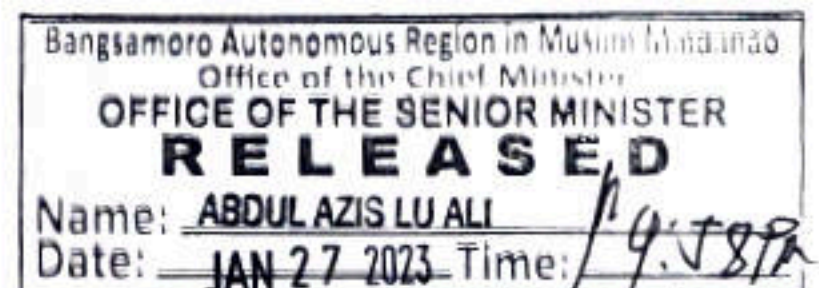
1. In accordance with the scope and coverage under the general policies of the approved OCM Strategic Performance Management System (SPMS) Policy, the SPMS applies to all first and second level employees (both technical and supervisory/managerial) in the career service within the OCM Proper and its Attached Agencies.
2. The abovementioned provision is further strengthened by SPMRT Resolution No. 001 series of 2023, entitled "Resolution Extending the Scope and Coverage of the Strategic Performance Management System to include the Attached Offices, and the Special Programs under the Office of the Chief Minister and for Purposes of Instituting the Expanded Strategic Performance Management Review Team (SPMRT) Members and its Secretariat Therefor."
3. In line with this, all career service officials and employees under your office are hereby directed to attend the SPMS Orientation for the concerned OCM attached offices on **February 2-3, 2023** from 8:00 AM to 5:00 PM at the **Pagana Kutawato Hall, Cotabato City**.
4. The activity aims to provide the participants with a solid understanding of the SPMS particularly on its guidelines, tools and calendar for FY 2023 as we embark to extend the scope and coverage of its implementation that will start on the rating period covering January-June 2023.
5. Attached is the program for your reference. Kindly send the names and contact details of the participants to the AMS-HRMD's official email address at hrmd@bangsamoro.gov.ph
6. For any queries and clarifications, you may coordinate with Haneen S. Moliva of AMS-Human Resource Management Division at mobile number 0916-207-6387.

For guidance and compliance.

By Authority of the Chief Minister
AHOD B. EBRAHIM

ABDULRAOF A. MACACUA
Senior Minister

OCM-BARMM RD-AMS
AAA138272



RECEIVED FOR ROUTING
By: MASNAH K. MIDTIMBANG
Date: 27 JAN 2023
Time: 5:10 PM



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SPMS ORIENTATION FOR ATTACHED OFFICES OF OCM
February 2-3, 2023
Program of Activities

TIME	ACTIVITY	IN-CHARGE
Day 1		
8:00 AM-8:30 AM	Registration	All Participants
8:31 AM-8:40 AM	Invocation	Representative from BDI
8:41 AM-8:50 AM	National Anthem	VTR
8:51 AM-9:00 AM	BARMM Hymn	VTR
9:01 AM-9:20 AM	Opening Remarks	NARCISA D. MACOG <i>Director III, AMS</i> SPMRT Chairperson
9:21 AM-10:00 AM	Overview and Rationale of the Activity and Expectation Setting	LO IVAN R. CASTILLON <i>Chief, TMS-PMD</i> SPMRT Head Secretariat
10:01 AM-11:00 AM	Understanding OCM SPMS Policy	LADY HANIFAH R. MINDALANO-ALONTO <i>Chief, AMS-HRMD</i> SPMRT Member
11:01 AM-12:00 PM	Presentation of Performance Evaluation Guidelines and SPMS Calendar FY 2023	FARHANNA S. SANGUAN <i>PO III, TMS-PMD</i> SPMRT Secretariat
12:01 PM-1:30 PM	-Lunch and Prayer Break -	All Participants/ SPMRT Secretariat
1:31 PM-1:55 PM	Guidance in the Procedure of Filling-out DPCR and MOV Forms	ENGR. ALMUHANDEZ D. OMAR <i>PEO III, TMS-PMD</i> SPMRT Secretariat
1:56 PM-2:30 PM	Guidance in the Procedure of Filling-out Behavioral Forms	ENGR. MOHAMMAD NUR A. ABDULMAGUID <i>PO IV, TMS-PMD</i> SPMRT Secretariat
2:31 PM-2:55 PM	Guidance in the Procedure of Filling-out IPCR and MOV Forms	NUR-AISHA C. PACASEM <i>SAO, AMS-HRMD</i> SPMRT Secretariat

2:56 PM- 3:30 PM	Guidelines on the Use of Performance Monitoring and Coaching	NUR-AISHA C. PACASEM SAO, AMS-HRMD SPMRT Secretariat
3:31 PM- 4:00 PM	Guidance in the Procedure of Filling-out Individual Development Plan	ARHAM L. KAMENSA AO IV, AMS-HRMD SPMRT Secretariat
4:01 PM- 5:00 PM	Open Forum	All Participants
Day 2		
8:00 AM- 8:30 AM	Registration	All Participants
9:31 AM- 9:45 AM	Recapitulation of the Previous Topics	All Participants
9:45 AM- 10:15 AM	OCM Major Final Output and Success Indicator	LO IVAN R. CASTILLON Chief, TMS-PMD SPMRT Head Secretariat
10:16 AM- 12:00 PM	WORKSHOP Part 1	All Participants
12:01 PM- 1:30 PM	-Lunch and Prayer Break -	All Participants/ SPMRT Secretariat
1:31 PM- 3:00 PM	WORKSHOP Part 2	All Participants
3:01 PM- 4:20 PM	Evaluation of Outputs and Ways Forward	All Participants/ SPMRT Secretariat
4:21 PM- 5:00 PM	Closing remarks	ENGR. WINDEL P. DIANGCALAN Director III, TMS SPMRT Vice-Chairperson

JOHAMIN ALI INOK
Administrative Officer III, OCM-AMS
Moderator