



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Circular No. **0116**
Series of 2025

TO : **ALL MINISTRIES, OFFICES, AND AGENCIES**
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : **CONDUCT OF WORKSHOP ON ISSP PROCESS FLOW**

DATE : **09 Rabi Al-Awwal 1447 AH | 01 September 2025**

1. In line with the national and regional efforts to standardize and strengthen Information and Communications Technology (ICT) planning, the Department of Information and Communications Technology (DICT) issued **Department Circular No. 001, s. 2024**, entitled "*Guidelines for the Submission of the Information Systems Strategic Plan (ISSP) for Technical Review, Evaluation, and Endorsement*." This initiative was further strengthened with the issuance of Department Circular No. HRA-001, s. 2025, entitled "*Adoption of a Standards-Based Approach to ISSP Compliance*."
2. Section 66, Title III, Book IV of the Bangsamoro Autonomy Act No. 13, otherwise known as the *Bangsamoro Administrative Code* mandates the Bangsamoro Information and Communications Technology Office (BICTO) to ensure that regional ICT development plans align with the Bangsamoro Government's agenda. It also tasks BICTO with promoting ICT initiatives, providing technical assistance, and monitoring the compliance of BARMM ministries with existing ICT laws, policies, standards, and guidelines.
3. Pursuant thereto, BICTO will conduct the "**Workshop on ISSP Process Flow**." The activity is designed to guide ISSP planners in understanding the BARMM-tailored ISSP process and compliance requirements. The details are as follows:

Date: **September 11-12, 2025** (*kindly refer to the attached schedule of your ministry/office/agency*)

Time: **8:00 a.m. to 5:00 p.m.**

Venue: **ICT Training Center, 8Z Building, Cotabato City**

4. You are requested to designate **one (1) participant to attend the activity**, preferably an Information Technology Officer, Information Systems Analyst, or Information Systems Researcher. If your office does not have personnel holding any of these positions, a **Planning Officer** may be assigned.

5. Kindly confirm your participation through the link or QR code below on or before Friday, 05 September 2025:



<https://forms.gle/9eYkjBSNM5rBdbQZ8>

6. For questions and/or other clarifications, you may contact BICTO through Mr. Merham Diamal at 09948145386 or email at bicto@bangsamoro.gov.ph.

For guidance and compliance.

By Authority of the Chief Minister
ABDULRAOF A. MACACUA

MOHAMMAD S. YACOB, Ph.D.
Senior Minister

OCM-BARMM AMS-RD
AAA188900



Bangsamoro Autonomous Region in Muslim Mindanao	
Office of the Chief Minister	
OFFICE OF THE SENIOR MINISTER	
RELEASED	
Name: <u>NORJAMEEN L. AMELLA, RN</u>	
Date: <u>SEP 02 2025</u>	Time: <u>9:30 AM</u>

Bangsamoro Autonomous Region in Muslim Mindanao	
OFFICE OF THE CHIEF MINISTER	
Records Division - AMS	
RELEASED	
BY: <u>hama</u>	
DATE: <u>02 SEP 2025</u>	
TIME: <u>10:18 AM</u>	

September 11, 2025

- Ministry of Agriculture, Fisheries, and Agrarian Reform
- Ministry of Basic, Higher and Technical Education
- Ministry of Environment, Natural Resources and Energy
- Ministry of Finance, Budget and Management
- Ministry of Health
- Ministry of Human Settlements & Development
- Ministry of Indigenous Peoples' Affairs
- Ministry of Labor and Employment
- Ministry of the Interior and Local Government
- Ministry of Public Order and Safety
- Ministry of Public Works
- Ministry of Science and Technology
- Ministry of Social Services and Development
- Ministry of Transportation and Communications
- Ministry of Trade, Investment and Tourism

September 12, 2025

- Office of the Chief Minister
- Office of the Chief Minister – Information and Communications Office
- Bangsamoro Transition Authority
- Bangsamoro Commission for the Preservation of Cultural Heritage
- Bangsamoro Planning and Development Authority
- Development Academy of the Bangsamoro
- Bangsamoro Human Rights Commission
- Bangsamoro Youth Commission
- Bangsamoro Sports Commission
- Bangsamoro Pilgrimage Authority
- Bangsamoro Women Commission
- Bangsamoro Liaison Office in Metro Manila
- Bangsamoro Attorney Generals' Office
- Cooperative and Social Enterprise Authority
- Wali of the Bangsamoro
- Bangsamoro Darul-Ifta'
- Bangsamoro Information Office
- Bangsamoro Board of Investment
- Office of Settlers Community