



**PULL-OUT AND TRANSFER OF GAMING
EQUIPMENT REQUEST AND APPROVAL
FORM**

Page No.

Page 1 of 2

Form No.

ROASD-334

Revision No.

3

Effectivity

August 4, 2026

Use this form to request clearance from PAGCOR to pull-out equipment and/or paraphernalia from the operating site for transfer to another approved sites i.e. warehouse, studio, casino. Only requests with correct and complete information and supporting pull-out documents will be processed. Failure to provide correct and complete information could result in rejection of processing this request.

PLEASE ALLOW TEN (10) BUSINESS DAYS FOR ROASD TO PROCESS YOUR REQUEST.

SECTION A: PULL-OUT AND TRANSFER CLEARANCE REQUEST

(TO BE FILLED UP BY TRANSFEROR)

Name of Data Streaming Provider: _____

Address: _____

This is to request approval to
pull-out and transfer:
(Put an [X] mark on any of the
following)

☐
☐
☐
☐
☐
☐
☐
☐
☐
☐

Gaming Table(s)
Playing Card(s)
Slot Spare Part(s)
Table Layout(s)
Surveillance Equipment
Gaming Paraphernalia
Bill Validator/Acceptor
Others

☐
☐
☐
☐
☐
☐
☐
☐

Slot Machine(s)
Electronic Table Game(s)
Chips/Plaques
Game Conversion Kit(s)
Slot Machine Signage(s)
Table & Slot Management System
Other Gaming Equipment

Attachment: ☐ Inventory List of Items for Pull-out and Transfer

Description of Subject Item(s): _____

Reason for pull-out & transfer: _____

Destination: _____

By:

Authorized Signatory
(Signature Over Printed Name)

Date

Request for Pull-out/Transfer of item/s should be accompanied by Confirmation of Accountability duly filled up and signed by the Transferee where the equipment and/or paraphernalia will be transferred. Transferor should request the Transferee of the gaming equipment to accomplish Section B of this form.

SECTION B: CONFIRMATION OF ACCOUNTABILITY (TO BE FILLED UP BY TRANSFEE)

(Name of Transferee) hereby ASSUMES RESPONSIBILITY/ACCOUNTABILITY

for the abovementioned items that will be pulled-out from the _____ upon
transfer of the same to _____.
(Destination) (Address)

Further, our office/warehouse is available to PAGCOR for inspection and inventory of gaming machines, equipment and paraphernalia at any time that may be deemed necessary by PAGCOR.

By:

Licensee's Authorized Signatory

Date

	PULL-OUT AND TRANSFER OF GAMING EQUIPMENT REQUEST AND APPROVAL FORM	Page No.	Page 2 of 2
		Form No.	ROASD-334
		Revision No.	3
		Effectivity	August 4, 2026

SECTION C: SUBMISSION INSTRUCTIONS

Once Section A and B are completed, please submit this form to ROASD together with supporting ship-out documents. Hard copies may be submitted directly to the ROASD office indicated below:

Remote Operations and Ancillary Services Department
 11th Floor, MET Live Building, Central Business Park 1-A,
 Macapagal Boulevard cor. EDSA Extension, Pasay City 1300
 Trunk Line: (+632) 8522-0299 local 1195

SECTION D: ACTION TAKEN (TO BE FILLED UP BY ROASD)

☐ **A. RETURNED** due to the following reasons:

☐ Incomplete information and/or supporting pull-out documents
☐ Incorrect information vis-à-vis supporting pull-out documents

☐ **B. RECEIVED FOR PROCESSING** with assigned **REFERENCE NO.** _____

Printed
By: Name: _____ Signature: _____
 Position _____ Date: _____
 Title: _____

☐ **C. RECOMMENDATION FOR APPROVAL** subject to PAGCOR's Compliance Monitoring and Enforcement Department's conduct of inspection and inventory prior to pull out and transfer of gaming equipment indicated above.

Printed
By: Name: _____ Signature: _____
 Position _____ Date: _____
 Title: _____

Approved by:

 Assistant Vice President, ROASD

For endorsement to the following department/s:

INSPECTION AND INVENTORY OF SUBJECT ITEM/S FOR PULL-OUT AND TRANSFER

TO: THE ASSISTANT VICE PRESIDENT, CMED-EG

Request to conduct an inspection and inventory of the approved Subject Item/s prior to pull-out and transfer of the same.

Attachment:

INVENTORY LIST OF ITEMS FOR PULL-OUT/TRANSFER

NO.	MANUFACTURER	PARTICULARS (Game Name, Brand, Model)	SERIAL NO.	PAGCOR TAG NO.	REMARKS

(Note: Please use additional sheet/s if the space provided above is not sufficient)